

WAITING LIST APPLICATION FORM

CONTACT DETAILS

Name:

Company:

Address:

Telephone:

Email:

Website:

ON SHOW DAYS

Contact Name:

Contact Number:

STAND DETAILS

Please indicate below the space and area you require:

Size: _____ x meters

Estimated cost of stand* £ _____

STAND (See Brochure)	Please Tick	Comment
A: Agricultural		
A: Facing Grand Ring		
B: Commercial		
B: Flower Show Avenue		
C: Allied		
D: Motor & Marine		
E: Equine		
F: Food Hall		
G: Cater Plots		
H: Rural Skills		
I: Retail Avenue		
J: Lifestyle Pavillion		
Corner site @ additional £114.00		

OPTIONAL EXTRAS	Price	Please Tick
Water Stand pipe	£102.00	
Water connection to sink	£150.00	
ELECTRIC SINGLE PHASE		
Electric 5kw	£224.40	
Electric 5kw + lead	£240.00	
Electric 8kw	£234.00	
Electric 15kw	£308.40	
Limited 3amp Ring main**	£84.00	
5kw service area Food hall only	£156.00	
ELECTRIC THREE PHASE		
Electric 15kw	£308.00	
Electric 45kw	On Request	

All prices need VAT added.

**restricted to Foodhall, Equine Shedding and Rural Skills only.
NOT OTHER CATERING AREAS.

*** entry restrictions apply

TICKET EXTRAS	Price	No required
Set up/break down pass	£0.00	
Exhibitor - 2 day pass	£32.00	
Adult - 1 day pass	£23.00	
Senior Citizen - 1 day	£18.00	
Membership - 2 day pass	£67.00	
VP membership	£160.00	
Exhibitor Car Pass - 2 day	£6.00	
Car pass - 1 day	£5.00	
Caravan Pass	£42.50	
Show day Trade Vehicle pass***	£20.00	
Enhanced WiFi	£36.00	
Limited WiFi	£0.00	
SUB TOTAL OF ABOVE	£	

VAT to be added on invoice.

STAND ACTIVITIES

Food & Drink	Hospitality refreshments		Details:
	Free samples		
	Selling food to take home		
Alcohol	Selling alcohol		
Entertainment	Activities (rides/sport/child interaction)		
	Using audio or music equipment		
	Live band or music		
Animals	Animals or livestock on stand		
Charity	Collecting for a charity		
Stand Builder/Marquee Contractor			Mobile No:

PLEASE NOTE: Catering must apply on a separate form. Alcohol sales must apply for a TEN licence and may also be required for other entertainment - please discuss with Suffolk Coastal District Council. Animals may require DEFRA animal movement/bio security.

SHOW PROGRAMME

Please tick if you are happy for these details to go to relevant third parties (e.g. media, contractors etc.)

Contact info (if different form overleaf):	Catalogue description (no more than 30 words)

The deadline is 28 February 2019; if late, incomplete or illegible entries will be excluded and we reserve the right to edit your entry.

OTHER PAPERWORK

Risk Assessment	Enclosed		To follow	
Public liability	Enclosed		To follow	
Trailer H&S certificate	Enclosed		To follow	
Personnel certificates	Enclosed		To follow	
Current Corgi Gas Certificate	Enclosed		To follow	
Photo of stand	Enclosed		To follow	
Leaflet or brochure	Enclosed		To follow	
Water	To be booked		Not required	
Electric	To be booked		Not required	
WiFi	To be booked		Not required	

I understand I am being placed on a waiting list and there is no guarantee space will be offered.
If my booking is accepted, I confirm I have read and accept the conditions as outlined in the By-laws of the Association.

Name: _____ **Position:** _____ **Signature:** _____ **Date:** _____

Please return all paperwork to:

Paula Slater, Suffolk Show, Trinity Park, Felixstowe Road, Ipswich, Suffolk IP3 8UH e: Paula.slater@suffolkshow.co.uk

Please complete both sides (Do not send payment at this stage; you will be invoiced if you are accepted). V1

DATE RECEIVED:

ACKNOWLEDGED:

ACCEPTED:

DATE: