

Suffolk Show 2017

Build Up, Break Down & Open Show

RISK ASSESSMENT FORM

It is important if you have a working display on your tradestand that you assess all the possible risks and make sure you have adequate controls in place to minimise them. Checks may be made that all controls are in place over the two days of the Show.

Guidelines for this form are in your 'Tradestand Information and By-laws', within your Tradestand Folder.

Please use this form as a guide for recording all your risk assessment details, you may require more space.

Company Name:	
Address:	
Responsible Person:	
Date Assessment Undertaken:	
Signature of Assessor	

Hazard	Persons at Risk	Controls to minimise risk
Fire Risk Assessment		
*Liquefied Petroleum Gas (LPG) on site. Yes/No (please circle)	Cylinder size	

***Must be completed**

PTO.....

Please tick any of the following, if they are applicable to your stand:

	Complex Structure
	Structures over 4m high
	Using Heavy Lift Equipment
	Cooking on the stand – <i>LPG bottles must <u>not</u> be stored within structures</i> NB: Please attach a copy of your current CORGI certificate for your appliance
	Animals / Birds on the stand (<i>Please list birds/animals</i>)

I / we have read the 'No Smoking Signs Guidance' within the 'Tradestand Information and By-laws' and will comply with **The Smoke-free (Premises and Enforcement) Regulations 2006** requirements. www.smokefreeengland.co.uk/resources

Please note that failure to comply with the new law is a criminal offence, enforceable by the local council.

I / we have sufficient level of public liability insurance.

I have attached/enclosed a copy of our insurance certificate.

Signed Date